

Budget for Capacity Enhancement Grant for 2017/2018

Grant From EDB: \$599,381

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required 16-17	Success Criteria	Method(s) of Evaluation	People Responsible
English Department Enhancing students' language proficiency	1) S6 Oral Practice - Relieving S6 teachers' workload in oral training and help preparing students for the English oral examinations	Employing experienced former students to conduct English practice sessions for groups of S6 students	Students will acquire proper skills to prepare themselves for the oral examinations	April 2018 – May 2018	Salary to trainers: \$60 per hour x 8 days x 4 hours per day x 4 helpers = \$7680 Total = \$7,680	Students' performance in oral exams – 40% or above achieved 5* in the oral exam	S6 teachers' and students' comments on the performance of helpers & students' performance in the HKDSE	Mr. T. Wong
Chinese Department Chinese Department Curriculum Development	1) To assist teachers in the training of new and young debaters.	Helpers will be hired to design the training programme and be team leaders for friendly debates activities.	To relieve the workload and duty of teachers in the summer vacation	From 27/6/2018-31/8/2018	Helpers: 2 Cost: \$100 per hour No. of hours: 10 Total Cost: \$1000	The new debaters will learn the basic skills of debate.	Performances in various debate contests	Mr. Siu KC
	2) S6 Oral Practice - Relieving S6 teachers' workload in oral training and help preparing students for the English oral examinations	Coaches for debate competitions (Basic Law Inter-school Competition and Singtao Inter-school Competition)	To relieve the workload and duty of teachers	From 1/10/2017-31/5/2018	Coaches: 1-2 Cost: \$2000 per round No. of rounds: 14 Total Cost: \$28000 Total = \$29,000	The new debaters can get more achievements in inter-school competitions.	Performances in various debate contests	Mr. Siu KC
Chinese History Department Enhancing teaching quality	1) To lessen S.4-S.6 teachers' workload.	Compile teaching materials.	Teachers' workload will be eased.	From July-Aug 2018	Helpers: 1 Cost: \$60 per hour No. of hours:80 Total Cost: \$4,800 Mr WW Hung Total = \$4,800 Total = \$4,800			Mr. W.W. Hung
IT Department IT Technician	To look after the ITLC and assist all teachers on computer problems	To employ a full time IT co-ordinator	Releasing the workload of the computer teachers and giving valuable help to all teachers	Sep. 2017-Aug. 2018	Salary:\$20,650 x 105% x 12 Total = \$260,190	Ability to help teachers on all computer, network problem and the smooth running of the MMLC, ITLC	Teachers' feedback on the performance of the IT co-ordinator	Mr. K.K. Ip
Library Assistant	Assisting the teacher librarian to perform her duties	Hiring a library assistant to assist the teacher librarian	The teacher librarian's workload can be relieved to conduct some teaching duties	Sep. 2017-Aug. 2018	Salary \$17,080 x 105% x 12 Total = \$215,208	Ability to help the teacher librarian to perform her duties	Teacher librarian's comment on her performance	Ms. A. Tai
Subject Departments	Assist different subject departments to prepare question data bank	Student helpers in preparing data bank for all subject departments	To reduce teachers' workload	Sep. 2017-Aug. 2018	Salary to helper: \$60 x 20 x 17 = \$20,400 Total = \$20,400	Data bank ready for teachers' use	Teachers' comment	Panel heads
					Total Expenditure: \$537,278			

Expected Surplus: \$62,103